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To promote the safe use of existing storage racking or storage support system, we recommend the following procedures and guidelines

1. The rack product used shall be in good, undamaged condition. The rack components must be free of any damage and/or fabrication deficiencies or irregularities. It is the responsibility of the owner, user, product provider and/or installer of the components to notify the Engineer of Record (EOR) in writing, of any damage, deficiencies or irregularities.
2. It is the responsibility of the owner and/or user of the components shown herein to notify the EOR of any damage or deficiencies in the system during use. This includes such occurrences as impact damage to the rack components from forklift or heavy machinery, impact from dropped loads on the system, damage to systems by improper use or installation, etc. The user of the product must notify the EOR, in writing should any damage or deficiency occur to the storage support product. It is the responsibility of the owner and/or user to maintain the safety and proper use of the storage system.
3. It is the responsibility of the owner/user of the storage system shown to repair or replace any component that is damaged or otherwise deficient.
4. The owner shall maintain the structural integrity of the rack system by assuring proper operational, house keeping and maintenance procedures, but not limited to the following:
 - a. Prohibit any over loading of any and all pallet positions and of the overall rack system.
 - b. Regularly inspect for damage. If damage is found, immediately unload the affected area and replace or repair any damaged columns, beams, anchors, baseplates or other structural components.
 - c. Require all pallets to be maintained in good, safe, operating condition and to discontinue use of such and replace any damaged or worn pallets.
 - d. Ensure that pallets are properly placed onto pallet load support members in properly stacked and stable position.
 - e. Require that all goods stored on each pallet to be properly stacked and stable.

f. Prohibit double stacking of any pallet position, including the top most position, unless the rack system is specifically designed for such loading.

g. The owner and/or user of the rack system must provide measures to mitigate damage to the storage rack by use of impact protective devices in areas where forklift and/or heavy machinery are in use.